ACM SIGSIM Leadership Handbook

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Version: 16 July 2020
1. SIGSIM Chair Tasks

- Attend SGB meetings, participate in email discussions, vote on issues as requested
- Approve yearly budget
- Produce yearly report
- Produce viability report
- Update yearly SIG benefits list
- Approve conference sponsorship and in-cooperation requests
- Nominate papers for CACM's Research Highlights (we have never done this)
- Respond to ACM Journal Assessments (limited response)
- Host yearly membership meeting each December at WSC
- Moderate SIGSIM email list
- ACM SIGSIM Liaison: Irene Frawley frawley@hq.acm.org
- ACM Conference Liaison: Diana Brantuas brantuas@hq.acm.org

2. SIGSIM Advisory Committee

See https://www.acm-sigsim-mskr.org/advisoryBoard.htm

Members:
Dick Nance, Osman Balci, Paul Fishwick, Richard Fujimoto, David Nicol, Ernie Page,
Simon Taylor, Alexander Verbraeck

3. SIGSIM M&S Knowledge Repository

Editor-in-Chief: Osman Balci
Associate Editor: Christopher J. Lynch
Important Dates: Update repository content annually: M&S books, journals, societies,
conferences, degrees, courseware, etc.

4. Awards and Recognition

SIGSIM Distinguished Contributions Award (DCA) Committee

- Adelinde M. Uhrmacher, Chair (2019-2021)
- Paul Fishwick, Member (2018-2020)
- Andreas Tolk, Member (2020-2022)

Important Dates: Nominations are due early September of each year.
• DCA members serve a 3-year term; the second year of their term they are chair
• The winner of the DCA becomes a member on the committee the following year (replacing the outgoing member)
• DCA nominees are considered for up to 3 years
• Notify nominators of the status of their nominee

SIGSIM DCA Nominating Committee
Chair: Pierre L'Ecuyer (2020)
Important Dates: call for nominations goes out in January
• The outgoing member of the DCA serves as the chair

5. SIGSIM Sponsored Conferences

SIGSIM Conference on Principles of Advanced Discrete Simulation (ACM SIGSIM PADS)

General Information
Sponsorship Level: 100%
Website: [https://www.acm-sigsim-pads.org](https://www.acm-sigsim-pads.org)

Steering Committee
Members:
• Osman Balci
  Virginia Tech, USA
• Paul Fishwick
  University of Texas at Dallas, USA
• Richard Fujimoto
  Georgia Institute of Technology, USA
• Drew Hamilton
  Mississippi State University, USA
• Jason Liu
  Florida International University, USA
• David Nicol
  University of Illinois at Urbana-Champaign, USA
• Lin Uhrmacher
  University of Rostock, Germany

Term:
Selection Process:
Responsibilities:
Important Dates:

PhD Colloquium & Best Paper
Members:
Term:
Selection Process:
Important Dates:

Winter Simulation Conference (WSC)

General Information
Sponsorship:
• ACM SIGSIM 25%
• INFORMS-SIM 25%
• SCS 25%
• IIE 25%

Version: 16 July 2020
WSC Advisory Board

Members:
- Andreas Tolk, MITRE Corp
- Charles Macal, Argonne National Laboratory

Term:
Selection Process:
Responsibilities:
Important Dates:

PhD Colloquium & Best Paper

Members:
- 2019 Chair: Weiwei Chen (INFORMS-Sim) Rutgers University, USA
- Outgoing Member: Anastasia Anagnostou (ACM SIGSIM) Brunel University London, UK
- Jose Padilla (ACM SIGSIM) Old Dominion University, USA
- Chang-Han Rhee (INFORMS-Sim) Northwestern University, USA

Term: service is 4 years; serve as chair in 3rd year
Selection Process: committee has 2 ACM members and 2 INFORMS members
Important Dates:

International Conference on Modeling, Analysis and Simulation of Wireless and Mobile Systems (MSWiM)

General Information
Sponsorship Level: 100%
Website: http://mswimconf.com

Steering Committee

Members:
- Azzedine Boukerche, University of Ottawa, Canada (Chair)
- Sajal K. Das, Missouri University of Science and Technology, USA
- Lorenzo Donatiello, Università di Bologna, Bologna, Italy
- Jason Yi-Bing Lin, National Chiao-Tung University, Taiwan
- William C.Y.Lee, AirTouch Inc.
- Simon Taylor, Brunel University, UK
- Rodolfo Coutinho, Concordia University, Montreal

Term:
Selection Process:
Responsibilities:
Important Dates:

PhD Colloquium & Best Paper

Members:
Term:
Selection Process:
Important Dates:
International Symposium on Distributed Simulation and Real Time Applications (DS-RT)

General Information

Sponsorship Level:
- ACM SIGSIM 10%
- IEEE TCPC 30%
- IEEE TSIM 30%
- IEEE TCCA 30%

Website: [http://ds-rt.com](http://ds-rt.com)

6. Committees

Support for ACM Fellow
Informal committee of past Fellow winners that work together with a candidate to prepare a package. Nominations due 9/7/18. Current members:
- Richard Nance, David Nicol, Richard Fujimoto

Social Outreach
Chair: Chris Carothers

Important Dates:
Members:
- Email (SIGSIM Chair): moderated list; approve cfp that include modeling or simulation
- Twitter (Gabriel and Margaret)
- LinkedIn (Chris)
- SIGSIM Digest (Paul)
- Social Media Aggregator (John)
- (no Facebook page since no one uses it)

Education & Travel Grants
Chair: David Bell

Members:
Number of Awards:
Important Dates: up to 3 months prior to conference date
- Notify students to attend membership meeting
- ACM website for establishing grants and reimbursement

7. SIGSIM Membership Meetings

WSC: Tuesday night of conference
SIGSIM-PADS: is there a membership meeting held?
MSWiM: is there a membership meeting held?

8. ACM Deadlines & Meetings

SIGSIM Budget

Important Dates:

Version: 16 July 2020
ACM SGB Meeting
Important Dates: Spring and Fall (Sept-Oct)
Location: Chicago Airport, except Fall every other year is in NYC for SGB training

SIGSIM Elections
Officer Nominating Committee: selected every 2 years
Important Dates: prompted by ACM

SIGSIM Travel Reimbursement
Does not include conference registration fees
ACM policies and expense sheet

ACM Informational Links
SGB Meeting Minutes: https://www.acm.org/special-interest-groups/volunteer-resources/sgb/minutes
Policies: https://www.acm.org/acm-policies-and-procedures